

ELEVATOR SAFETY BOARD
Meeting Minutes
June 15, 2022

I. Call to order

Chairperson Kerry Dixon called the meeting to order at 9:00 a.m. The meeting was held in-person and via a remote conferencing service.

II. Roll call

Members present: Kerry Dixon, Chairperson
Craig Clabaugh, Vice-Chairperson
Amy Infelt (via remote conferencing), Secretary
Marvin Schumacher
Troy Tilleraas
Lanny Zieman

Members absent: None

Ms. Caroline Barrett, Assistant Attorney General, participated remotely

III. Approval of agenda

Ms. Dixon suggested a change to the agenda that would move Item D - Marshalltown Masonic Foundation in the Items for Action to follow Item A. Mr. Tilleraas made a motion for this change and the board approved the motion unanimously.

IV. Approval of minutes from May 17, 2022

Mr. Zieman moved to approve the minutes from May 17, 2022. The board approved unanimously.

V. Items for Action

Mr. Schumacher and Mr. Tilleraas recused themselves from the discussion of the waiver requests from BlueMoon Properties, LLC and Marshalltown Masonic Foundation and exited the meeting room.

A. Petition for a permanent waiver from BlueMoon Properties, LLC (E2022-010)

Mr. Andrew Henderson, Owner of BlueMoon Properties, LLC, spoke to the board members regarding his request. The board discussed this waiver request.

Mr. Zieman made the motion to approve the waiver request with the following conditions: 1) a water pan with a drain is to be installed; 2) removal of the inactive steam line; 3) no additional non-elevator items are to be added to the machine room and 4) if the elevator is modernized there will be a re-evaluation of the waiver. BlueMoon Properties, LLC was provided three months to comply with the conditions. The board approved the motion.

D. Petition for a temporary waiver from Marshalltown Masonic Foundation (E2022-013)

There were no representatives in attendance from the Marshalltown Masonic Foundation at the meeting.

The board discussed this temporary waiver request.

Mr. Zieman made a motion to dismiss due to a lack of jurisdiction. The board approved the motion.

Mr. Schumacher and Mr. Tilleraas re-entered the meeting and were present for the remainder of the meeting.

B. Petition for a permanent waiver Odd Fellows (E2022-012)

Mr. Nick Kent, owner of Odd Fellows and Mr. Andy Newstrom of Arrow Lift spoke to the board regarding this request. The board discussed this temporary waiver request.

Mr. Clabaugh moved to approve the waiver with the following conditions: 1) install battery movement; and 2) install ADA compliant telephone.

The board approved the motion unanimously.

C. Petition for a permanent waiver from UnityPoint Health Des Moines (E2022-012)

Mr. Joel Veenstra, Baker Group, presented information to the board regarding this waiver request.

Mr. Tilleraas moved to approve the waiver with the condition of placing hazard taping along the low side of the fan cool unit. UnityPoint Health Des Moines was provided three months to comply with this condition.

The board approved the motion unanimously.

E. Petition for a permanent waiver from Western Iowa Tech Community College (E2022-014)

Mr. Troy Jasman, V.P. of Finance and Administrative Services, and Mr. Kyle Hueser of Western Iowa Tech Community College presented information to the board regarding this waiver request.

Mr. Clabaugh moved to approve the waiver with the following conditions: 1) the roof access and the hallway lighting are removed; 2) no additional non-elevator items are installed in the elevator room and 3) if the elevator is modernized there will be a re-evaluation of the waiver.

The board approved the motion unanimously.

VI. Division of Labor Report

There was no Division of Labor Report.

VII. Communications

None.

VIII. Next meeting dates

- Wednesday July 13, 2022, at 9:00 am – to be held in-person with a remote option
- Wednesday September 7, 2022, at 9:00 am – to be held in-person with a remote option

IX. Next meeting agenda

- Variance request from UnityPoint Des Moines (E2022-015)
- Variance request from OPN on behalf of Iowa Dept. of Corrections (E2022-016)
- Variance request from Wesley Acres (E2022-017)

X. Public comments

None.

XI. Adjournment

Mr. Zieman moved to adjourn the meeting and the board approved. The meeting adjourned at 9:54 a.m.

Respectfully submitted,

Amy M. Infelt

7/13/2022

Ms. Amy Infelt, Secretary